



First Name - _____ Last Name- _____

Northern/Southern/ASSA _____ Club _____

HOW TO USE THIS FORM

- After you have taken the online and/or Instructor given clinic **AND** been mentored at a swim meet,
- Download the form from the Swim Alberta website <http://www.swimalberta.ca/officials/index.htm>
- To insert directly into form put your program into OVR rather than INSERT
- Please enter dates Year/Month/Day.
- Print the form and have the Referee, at the meet you are mentored at, sign the form.
- Save to your computer.
- Attach the 'Officials Certification Card' and Email to your Club Chair of Officials or Regional Officials Chairperson (listed below) for the area you are in.
- They will input the information into the Swim Alberta database.
- **Chairperson Alberta Officials Committee**
Annette Gillis (Chairperson) – annettegillis@shaw.ca
- **Registrar**
Lockie Lister (Registrar) - lister@telusplanet.net
- **Northern Region**
Glennis Mossey (Chair Northern Region) - gmMossey@telusplanet.net
- **Southern Region**
Pat Lata (Chair Southern Region) - patsy.lata@shaw.ca
- **ASSA Officials Chair**
Dean Kroetsch - Dean.Kroetsch@atcopower.com

Level	Position	Date of Clinic Date	Satisfactory Deck Evaluation Date & Initials of Referee	
			Date	Initials
I	Timer Place Judge, Safety Marshall	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
II/III	Clerk of Course	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	2.	
	Chief Timer	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Chief Finish Judge	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Chief Judge Electronics	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Recorder Scorer	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Stroke/Turn & Head Lane Timer	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Starter	Mentor	1. YYYY/MM/DD	
		Deck	2.	
		Deck	3.	
	Meet Manager	Mentor	1. YYYY/MM/DD	
			2.	
			3.	
Level I Clinic Conducted Date, YYYY/MM/DD Club				
IV	Referee Clinic		1. YYYY/MM/DD	
			2.	
Date Approved Level IV			YYYY/MM/DD	
V	Complete one year of Officiating as a Level IV Level II Clinics Conducted		1. YYYY/MM/DD	
	National Sanctioned Meets		1.	
			2.	

Created 2009/09/17

It is the Official's responsibility to do the above

Level II

1. Be **CERTIFIED** in Level I - (i.e.) completed **ONE** successful on-deck evaluation in each Level I position.
2. Successful completion of any **TWO** Level II clinics listed below and **TWO** successful on-deck evaluations in those clinic positions:

Level III

1. Be **CERTIFIED** in Level II - (i.e.) completed **TWO** clinics and **TWO** successful on-deck evaluations in those clinic positions
2. Successful completion of **ALL** remaining **FIVE** clinics listed under Level II.
3. Have **TWO** successful on-deck evaluations in **FOUR** additional positions listed under Level II, one of which must be Stroke and Turn/Head Lane Timekeeper, (Aspiring Starters should choose to get certified by completing two successful evaluations in that position)

Conduct **ONE** Level I clinic under the direction of a Level IV or V official:

The Official is responsible to send this card, by email, to their Club Officials Chairperson or their Regional Chair of Officials as they complete the evaluations, the SA database can then be updated.

Level IV

1. To be completed in the order listed below:
2. Complete one (1) year of active service as a Level III official
3. Successfully complete the **REFEREE** clinic & questionnaire. Gain experience as a Referee at a minimum of two (2) meets
4. Be certified in ALL Level II & III positions
5. Have organized, conducted and/or supervised a minimum of TWO Level II clinics within the year application.
6. Notice of intent to be evaluated must be made prior to evaluation for Level IV certification

Be evaluated while working a minimum of **TWO** sessions as a Referee.

Level V

- 1 Complete a minimum of one (1) year experience as a certified Senior Official (Green Pin) working most deck positions including Referee
- 2 Have organized, conducted and/or supervised a minimum of **TWO** officials clinics at Level II within the year of application
- 3 Work a minimum of **TWO** sessions at a National Meet at any position
- 4 In order to remain as an **ACTIVE MASTER OFFICIAL** in Canada, a Level V Master Official must work a minimum of **FOUR SESSIONS** spread over a minimum of **TWO MEETS** in any given swim year, and must have participated in **ONE** clinic.